



# Society for Research in Child Development

1909 K Street, NW, Suite 320 • Washington, DC 20006 USA  
Tel: 202-800-0677 • Web: [www.srcd.org](http://www.srcd.org) • X: [@SRCDtweets](https://twitter.com/SRCDtweets)

## 2025 SRCD Biennial Reviewer: Procedures and Guidelines

The intellectual reputation and research strength of the SRCD Biennial Meeting is derived in part from the rigor of our blind peer-review process. Each submission will be reviewed by two (2) reviewers or more. **Reviewers will be assigned 12-15 submissions by the review panel for which they volunteer.** Reviewers will receive their assignments by **October 10, 2024**, and must complete their reviews by **October 25, 2024**.

**NOTE:** Please read the procedures and guidelines below in full before volunteering to review.

1. Reviewers must be a minimum of 3 years post-doctorate. **A Ph.D. is required to review.**
2. SRCD membership is **not required** to review (unless the reviewer is participating in SRCD's Mentor/Mentee Student and Early Career Review Pairs (*more information below*)).
3. Reviewers can only review for **one panel**. Biennial panel topics will be released with the Call for Submissions in early June.
4. Reviewers must be available online between **October 10 and October 25, 2024**.
5. Reviewers may be responsible for reviewing **up to 15 submissions** of various format types. The approved formats include:
  - a. Individual Poster Presentation
  - b. Conversation Roundtable
  - c. Paper Symposium
6. Reviewers must have access to the internet and a computer or laptop during the review period. **Reviewing on mobile devices is not permitted.**
7. The review system is designed to be blinded for posters, papers, and symposia, so the reviewer must not seek the identity of the submitter. If the reviewer recognizes the work of the submission they are reviewing and feels there is a conflict of interest, they must notify the SRCD Program Office ([programoffice@srcd.org](mailto:programoffice@srcd.org)) immediately. This submission will be reassigned to another reviewer for an unbiased review.

**Note:** *The number of reviewers needed is dependent on the number of submissions to a panel. Therefore, not all volunteers may be invited to serve on a panel.*

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*If you have any questions about the #SRCD25 Review Process, please contact the SRCD Program Office at [programoffice@srcd.org](mailto:programoffice@srcd.org).*

**Membership-Related Questions? Need Help Accessing your SRCD Member/Non-Member Profile? E-mail [membership@srcd.org](mailto:membership@srcd.org)**



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## **SRCD Mentor-Mentee Student and Early Career Review Pairs: An Optional Program for SRCD Members**

Unlike the standard volunteer review process described above, mentor/mentee review is **an SRCD Member-only benefit**.

If a reviewer is an active SRCD Member who wishes to pair with a Student or Early Career SRCD member as a Mentor/Mentee pair to allow their student to participate in the review process, please see the additional qualifications below.

### **Mentor Eligibility**

1. Mentors must have a Ph.D. and be active, paid SRCD Early Career (3-5 years post-doctorate), Professional, or Emeriti Members.
2. A Mentor may pair with *only one* graduate student or early career reviewer through the review process.
3. SRCD does not assign Mentor/Mentee matches. Mentors and mentees must connect prior to the review. **NOTE: ONLY** Mentors can sign-up mentees to review submissions.

### **Mentee Eligibility**

1. A Mentee must be a graduate student or early career member of SRCD who is less than 3 years post-doctorate.
2. A Mentee can only pair with one Mentor.
3. SRCD does not assign Mentor/Mentee matches. Mentors and Mentees must connect prior to the review. **NOTE: ONLY** Mentors can sign-up mentees to review submissions.
4. **NOTE:** A Mentee who is paired with a Mentor **may not** participate as a solo reviewer.

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